

PARKS AND OPEN SPACES COMMITTEE

14th DECEMBER 2021

BUDGET 2022-2023

The proposed budget is attached for Members consideration.

The budget as a whole has been drafted by Officers for Members to review and recommend to Policy and Resources Committee before being recommended to Full Council.

At the time of writing, the precept is needed to rise by around 5% and so this will need to be taken into account when considering any adjustments to the proposal.

For information the current level of reserves relevant to this Committee are as follows:

Earmarked Reserves

9101/901	Parks, Woods & Open Spaces	£18,745
9102/901	Tree Surgery	£784

Committed Earmarked Reserves (Specifically allocated by ITC)

9201/902	Cemetery Repair Fund	£18,414
9203/902	Filham Park Access Path (Bridleway)	£848
9204/902	P3 Parish Footpath	£407

Restricted Earmarked Reserves (Restricted by funders etc)

9303/903	Parks Grants (Big Green Spaces Project)	£1,016
9304/903	Friends of MacAndrews Field	£281
9305/903	Allotments (the end of year bank account figure of the association)	£6,037
9306/903	Commuted Sum (fixed annual draw down ref land)	£32,152
9311/903	Filham Park Tree Planting (for plaque)	£350

These reserves may be boosted at the end of the year by any unspent budget. Some may be partially depleted before the end of the year for pre agreed expenditure eg 9101/901 for painting of the chapels and roof repairs at cemetery (approx. £4000).

Jonathan Parsons
Town Clerk

12:45 Annual Budget - By Committee (Actual YTD Month 7)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Parks and Open Spaces</u>										
<u>301</u>	<u>Parks</u>									
1009	Highways Verge Cutting Income	4,600	4,621	4,650	4,760	4,760	0	4,700	0	0
1085	Income P3 Parish Paths	100	650	100	1,600	1,600	0	100	0	0
1750	Contribution from Commuted Sum	1,750	1,750	1,750	0	1,750	0	1,750	0	0
	Total Income	6,450	7,021	6,500	6,360	8,110	0	6,550	0	0
4157	Trade Waste	700	2,247	2,850	822	2,250	0	2,000	0	0
4200	Equipment	1,600	83	1,000	42	1,000	0	1,000	0	0
4205	General Maintenance	470	172	500	278	500	0	1,000	0	0
4240	Grass Cutting/Maintenance	8,000	5,924	6,500	1,012	6,500	0	6,700	0	0
4242	Highway/Border Improvement	500	432	600	252	450	0	450	0	0
4250	Tree Surgery	1,500	1,260	3,500	0	3,500	0	2,000	0	0
4252	P3 Agency Footpaths	100	0	100	0	100	0	100	0	0
4255	Hanging Baskets / Wild Flower	2,200	910	1,500	-49	1,000	0	2,000	0	0
4260	Orchid Avenue	350	0	0	0	0	0	0	0	0
4300	Vehicle Costs	2,400	1,751	2,400	1,095	2,000	0	2,400	0	0
4400	Salaries/Wages	44,237	42,812	60,154	23,432	47,500	0	46,000	0	0
4401	Holiday/Sickness Cover Wages	500	0	500	0	0	0	0	0	0
4480	Health and Safety	800	804	800	420	800	0	850	0	0
4490	Parks Contractors	5,000	4,855	13,000	486	6,500	0	6,000	0	0
4899	Other Expenditure	250	226	250	32	250	0	250	0	0
	Overhead Expenditure	68,607	61,477	93,654	27,822	72,350	0	70,750	0	0

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12:45 Annual Budget - By Committee (Actual YTD Month 7)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(62,157)</u>	<u>(54,456)</u>	<u>(87,154)</u>	<u>(21,462)</u>	<u>(64,240)</u>		<u>(64,200)</u>		
<u>302</u>	<u>Filham Park</u>									
1005	Income	0	0	0	369	0	0	0	0	0
1060	Income Pitch Rental	560	1,178	1,000	581	0	0	1,100	0	0
1065	Income Fishing Club	10	10	10	10	10	0	10	0	0
1066	Income Cricket Club	2,500	2,500	2,500	2,500	2,500	0	2,500	0	0
1068	Income Cadet Centre	295	342	300	0	300	0	350	0	0
1700	Income Grants	0	18,814	0	1,654	0	0	0	0	0
Total Income		<u>3,365</u>	<u>22,844</u>	<u>3,810</u>	<u>5,114</u>	<u>2,810</u>	<u>0</u>	<u>3,960</u>	<u>0</u>	<u>0</u>
4115	Water	100	32	100	25	100	0	100	0	0
4205	General Maintenance	1,500	333	750	247	750	0	1,000	0	0
4240	Grass Cutting/Maintenance	2,200	1,815	2,200	1,232	2,200	0	2,350	0	0
4801	Grant Received Expenditure	0	11,859	0	2,363	1,532	0	0	0	0
Overhead Expenditure		<u>3,800</u>	<u>14,039</u>	<u>3,050</u>	<u>3,867</u>	<u>4,582</u>	<u>0</u>	<u>3,450</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(435)</u>	<u>8,805</u>	<u>760</u>	<u>1,247</u>	<u>(1,772)</u>		<u>510</u>		
<u>303</u>	<u>Victoria Park</u>									
1079	Income Wayleaves	150	166	150	136	166	0	135	0	0
Total Income		<u>150</u>	<u>166</u>	<u>150</u>	<u>136</u>	<u>166</u>	<u>0</u>	<u>135</u>	<u>0</u>	<u>0</u>
4120	Electric	630	59	600	128	150	0	200	0	0
4205	General Maintenance	1,500	278	1,500	29	750	0	1,000	0	0
4240	Grass Cutting/Maintenance	2,400	1,183	2,000	798	1,500	0	1,500	0	0

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12:45 Annual Budget - By Committee (Actual YTD Month 7)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4250	Tree Surgery	800	250	1,200	0	1,200	0	1,000	0	0
	Overhead Expenditure	5,330	1,769	5,300	955	3,600	0	3,700	0	0
	Movement to/(from) Gen Reserve	(5,180)	(1,603)	(5,150)	(819)	(3,434)		(3,565)		
<u>304</u>	<u>MacAndrew Field</u>									
4205	General Maintenance	300	0	300	128	300	0	500	0	0
4210	Improvements	500	0	0	0	0	0	500	0	0
4240	Grass Cutting/Maintenance	1,400	1,073	1,400	728	1,400	0	1,400	0	0
	Overhead Expenditure	2,200	1,073	1,700	856	1,700	0	2,400	0	0
	Movement to/(from) Gen Reserve	(2,200)	(1,072)	(1,700)	(856)	(1,700)		(2,400)		
<u>320</u>	<u>Allotments</u>									
1080	Income Allotments	585	3,485	585	60	585	0	585	0	0
	Total Income	585	3,485	585	60	585	0	585	0	0
4205	General Maintenance	0	2,944	0	0	0	0	0	0	0
	Overhead Expenditure	0	2,944	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	585	541	585	60	585		585		
<u>330</u>	<u>Woods</u>									
1899	Income Miscellaneous	0	0	0	876	0	0	0	0	0
	Total Income	0	0	0	876	0	0	0	0	0
4205	General Maintenance	1,000	150	500	258	500	0	1,000	0	0

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12:45 Annual Budget - By Committee (Actual YTD Month 7)

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4250	Tree Surgery	1,000	2,400	2,000	0	2,000	0	1,500	0	0
4275	Woodland Advisor	1,000	358	1,000	0	1,000	0	1,000	0	0
	Overhead Expenditure	3,000	2,908	3,500	258	3,500	0	3,500	0	0
	Movement to/(from) Gen Reserve	(3,000)	(2,908)	(3,500)	618	(3,500)		(3,500)		
<u>401</u>	<u>Cemetery</u>									
1005	Income	9,923	14,883	11,000	7,091	11,000	0	12,000	0	0
1120	Income Grave-Digging	4,000	6,921	5,500	2,815	5,500	0	5,000	0	0
1140	Income Agency	19,300	19,647	19,650	9,863	19,700	0	19,700	0	0
	Total Income	33,223	41,450	36,150	19,768	36,200	0	36,700	0	0
4110	Rates	3,300	3,144	3,300	2,202	3,140	0	3,400	0	0
4115	Water	260	65	250	37	100	0	250	0	0
4120	Electric	365	124	300	72	150	0	300	0	0
4205	General Maintenance	1,000	228	1,000	392	1,000	0	1,000	0	0
4210	Improvements	400	0	400	0	400	0	400	0	0
4220	Plaques / Benches	0	1,299	0	609	240	0	0	0	0
4225	Gravedigging	3,700	5,469	4,000	1,900	4,000	0	4,000	0	0
4240	Grass Cutting/Maintenance	6,900	6,798	6,900	3,966	6,900	0	6,900	0	0
4480	Health and Safety	750	575	750	32	750	0	750	0	0
	Overhead Expenditure	16,675	17,702	16,900	9,210	16,680	0	17,000	0	0
	Movement to/(from) Gen Reserve	16,548	23,748	19,250	10,558	19,520		19,700		

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12:45 Annual Budget - By Committee (Actual YTD Month 7)

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Parks and Open Spaces - Income	43,773	74,965	47,195	32,314	47,871	0	47,930	0	0
Expenditure	99,612	101,911	124,104	42,967	102,412	0	100,800	0	0
Movement to/(from) Gen Reserve	<u>(55,839)</u>	<u>(26,946)</u>	<u>(76,909)</u>	<u>(10,653)</u>	<u>(54,541)</u>		<u>(52,870)</u>		
Total Budget Income	43,773	74,965	47,195	32,314	47,871	0	47,930	0	0
Expenditure	99,612	101,911	124,104	42,967	102,412	0	100,800	0	0
Movement to/(from) Gen Reserve	<u>(55,839)</u>	<u>(26,946)</u>	<u>(76,909)</u>	<u>(10,653)</u>	<u>(54,541)</u>		<u>(52,870)</u>		